Residents/Fellows entering an ACGME accredited training program:

1. Must have passed USMLE Steps 1 and 2 CK or COMLEX Levels 1 and 2 CE examinations as a condition for initial appointment at any level of training.

2. Must have taken USMLE Step 2 CS or COMLEX Level 2 PE before beginning the training program.

3. Must present the passing USMLE Step 2 CS or COMLEX Level 2 PE score to the GME office immediately upon receipt of the score. The score must be presented to the GME office by October 31st of the PGY 1 year of training. Failure to do so will result in the termination of the residents' Memorandum of Understanding.

4. Must notify the GME office of receipt of a failing USMLE Step 2 CS or COMLEX Level 2 PE score immediately. Failure to pass Step 2 CS or Level 2 PE and/or failure to notify the GME office upon receipt of the failing score is grounds for immediate dismissal.

5. Must have passed USMLE Step 3 or COMLEX Level 3 examinations as a condition for initial appointment at the PGY 3 and above level of training.

6. Must pass USMLE Step 3 or COMLEX Level 3 examinations as a condition for reappointment to the PGY 3 level of training.

7. PCMH will directly pay the examination fee for the first USMLE Step 3 or COMLEX Level 3 examination if requested in the first year of training at the institution. It is expected that the exam will be taken during the first year of training in this institution. Residents applying to take USMLE Step 3 examination must request a check for the registration fee from the GME office 10 business days prior to submitting the application. As registration for COMLEX Level 3 is web based only requiring credit card payment, the resident will make an appointment with the GME staff to complete the online registration in the GME office with a GME staff member who will enter the payment.
8. Individual residency programs may, at their discretion, require passage of USMLE Step 3 or COMLEX Level 3 examinations as a condition for initial appointment or reappointment to a PGY 2 position. It is expected each educational program will have a program policy addressing their expectations regarding passage of these exams; however, the policy can not be more lenient than the institutional policy.